

## **UNIVERSITY VEHICLE USE**

All vehicles shall be used solely for the purpose designated, and for no other, except in extreme emergencies. Each vehicle will remain the responsibility of the assigned individual.

The following policy will be followed on use of “State Owned Automobiles,” Chapter 55, Section 156.1 of the State Statutes:

“Use of State Owned Motor Vehicle for Private Purposes—  
Punishment for Violations:

It shall be unlawful for any State official, officer, or employee to ride to or from the place where he lives in a State owned automobile, truck or pickup, except in the performance of his official duty, or to use any such automobile, truck, ambulance, or pickup for other personal or private purposes.

Any person violating the provisions of this Section shall be guilty of a misdemeanor and upon conviction thereof shall be punished by a fine of not more than One Hundred Dollars (\$100.00), or by imprisonment in a County Jail for a period not to exceed thirty (30) days, or by both such fine and imprisonment, and in addition thereto, shall be discharged from State employment.

Students may be allowed to drive University vehicles for University purposes when approved to do so, in writing, by an Executive Officer, and the President of the University.