



# LANGSTON UNIVERSITY

## GRADUATE APPLICATION

General questions related to admissions can be sent to: [Urbanadmissions@langston.edu](mailto:Urbanadmissions@langston.edu)



## GRADUATE PROGRAMS

### Academic Preparation

Students must have completed requirements for a bachelor's degree at an accredited college or university with a minimum grade point average (GPA) of 2.5 (on a scale of 4.0 in which 4.0 is equivalent to an "A" or a minimum GPA of 3.0 in the undergraduate major. Students with a GPA below 2.5 may be admitted on a probationary basis. After completing 15 credit hours of graduate work with a 3.0 average and no grade having been below "C", the student may apply for regular graduate status. The application will be submitted to and approved by the Dean of Graduate Programs.

### Graduate Admission Application and Documentation Requirements

*Special Note: We encourage you to utilize items below as a "check list" to ensure you have completed all required aspects of your graduate admission packet before submission.*

- Completed Graduate Application for Admission
- Attached three (3) sealed Recommendation Assessments (*Recommendations may come from faculty or academic advisors or individuals who can comment on professional ability and potential for success of applicant*) to be submitted to the Office of Graduate Admissions.
- Submit an autobiographical statement with a minimum of 500 words (*maximum of 1,000 words*) following guidelines on the Autobiographical Statement Form.
- Have taken Graduate Record Examination (GRE) (**Contact your program advisor to confirm if GRE is required for your program**)
- Attach professional resume.
- Attach a non-refundable application fee \$25.00 (check or money order)
- Request official transcript(s) from the degree conferring college and/ or university to be MAILED directly to the Office of Graduate Admissions.

### Comprehensive Examination

A written comprehensive examination is required of all graduate students prior to completion of the degree program.

**Course numbers, titles, and requirements are subject to change without notification. Check with the academic advisor if you have any questions.**

Langston University, in compliance with Title IV and VII of the Civil Rights Act of 1964, Executive Order 111246 as amended, Title IX of the Education Amendments of 1972, Americans with Disabilities Act of 1990 and other federal laws and regulations, does not discriminate on the basis of race, color, national origin, sex, age, religion, disability, or status as a veteran in any of its policies, practices, or procedures. This includes, but is not limited to, admissions, employment, financial aid, and educational services.



# LANGSTON UNIVERSITY

## LANGSTON UNIVERSITY APPLICATION FOR ADMISSION TO GRADUATE PROGRAMS

**INSTRUCTIONS:** Please fill in blanks electronically or print in ink. **DO NOT USE PENCIL**

**Attention: Before printing please be sure you have:** (1) answered all questions completely; (2) verified your social security number.

**Special Note: Submit all supplemental documentation, transcripts, and required documents. After printing, make sure you sign and date the application.**

Campus Location: Langston Campus \_\_\_\_\_ Oklahoma City Campus \_\_\_\_\_ Tulsa Campus \_\_\_\_\_

Term/Year Applying for Entry: Fall, August 20 \_\_\_\_\_ Spring, January 20 \_\_\_\_\_ Summer, June 20 \_\_\_\_\_

1. Applicant's Full Legal Name \_\_\_\_\_  
Last Name First Middle

2. Other Names Under Which Your Records May Appear \_\_\_\_\_  
Last Name First Middle

3. Social Security Number \_\_\_\_\_ 4. E-Mail Address \_\_\_\_\_

5. Are you a veteran? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, what is your discharge date? \_\_\_\_\_

6. Gender: Male \_\_\_\_\_ Female \_\_\_\_\_ 7. Date of Birth \_\_\_\_\_  
Month Day Year

8. Place of Birth \_\_\_\_\_  
City State

9. Race/Ethnic Background: \_\_\_\_\_ African American \_\_\_\_\_ Asian American \_\_\_\_\_ Hispanic \_\_\_\_\_ White  
\_\_\_\_\_ American Indian (Tribe) \_\_\_\_\_

10. Citizenship/Residency: Are you a citizen of the United States? Yes \_\_\_\_\_ No \_\_\_\_\_  
If no, country of citizenship \_\_\_\_\_

Do you have permanent resident alien status? Yes \_\_\_\_\_ No \_\_\_\_\_ If no, please complete an international student application. If you have permanent resident alien status, please include a photocopy of your registration card (front and back).

Are you an Oklahoma resident? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, how long? \_\_\_\_\_ In what county? \_\_\_\_\_

If you are not an Oklahoma resident, in what state are you a resident? \_\_\_\_\_

11. Permanent Mailing Address \_\_\_\_\_  
Number Street City State Zip Code

12. Home Phone Number \_\_\_\_\_ 13. Work/Cell Number \_\_\_\_\_  
Area Code Number Area Code Number

14. Next of Kin \_\_\_\_\_  
Last Name First Middle Relationship Phone Number

15. Address of Next of Kin \_\_\_\_\_  
Number Street City State Zip Code

16. Name of High School/Graduation Date \_\_\_\_\_

17. Degree(s), Date Awarded, and Area of Concentration \_\_\_\_\_

18. Did you previously attend Langston University Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, when did you last attend? \_\_\_\_\_

19. Enrollment Classification: \_\_\_\_\_ Term/Year  
\_\_\_\_ New Graduate Student  
\_\_\_\_ Readmit (returning to complete program)

If Readmit, which graduate program were you previously enrolled? \_\_\_\_\_

20. Program Requesting Admission: \_\_\_\_\_

21. Have you taken the GRE? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, date GRE taken? \_\_\_\_\_  
Month Day Year  
If no, date your plan to take GRE? \_\_\_\_\_  
Month Day Year

22. Are you currently on probation from any college or university? Yes \_\_\_\_\_ No \_\_\_\_\_

23. Have you ever been suspended or expelled from any college or university? Yes \_\_\_\_\_ No \_\_\_\_\_

24. Have you ever been convicted of a felony? Yes \_\_\_\_\_ No \_\_\_\_\_  
Note: If the answer is yes to questions 22, 23, 24 please include an explanation of the circumstances with application on additional paper.

25. Have you applied for Financial Aid? Yes \_\_\_\_\_ No \_\_\_\_\_ If no, would you like information sent to you? Yes \_\_\_\_\_ No \_\_\_\_\_

26. Please check the box(es) indicating the information you would like sent to you:  
 Graduate Assistantship  Fellowships/Scholarships \*The Free Application for Federal Student Aid (FAFSA) can be accessed at website [www.fafsa.ed.gov](http://www.fafsa.ed.gov)  
 Teaching Assistantship  Loan Program

27. List all colleges and universities, attended since high school, including any you are currently attending List in order of attendance (most recently attended first). If sufficient space is not provided, please list additional schools on a separate sheet of paper and submit with application. You must submit official transcripts of EACH college/university attended, even if no credit was earned. If you started college after August 1988, you must submit a final high school transcript. Failure to report all institutions attended may result in dismissal or loss of credit.

Name of College/Address/City/State	Earned	Credits Earned	Degree	Dates Attended From / To	GPA
_____	_____	_____	_____	_____ / _____	_____
_____	_____	_____	_____	_____ / _____	_____
_____	_____	_____	_____	_____ / _____	_____
_____	_____	_____	_____	_____ / _____	_____
_____	_____	_____	_____	_____ / _____	_____

Please attach a list with the application if there is not enough space provided.

Required of All Applicants  
By my signature below, I certify that:

- The information provided above is complete and accurate to the best of my knowledge.
- I understand that Langston University requires official transcripts from EACH college I have attended, and I am responsible for ensuring that these transcripts are sent directly to Langston University.
- I authorize any college or university I have attended to furnish transcripts and any other information as requested by Langston University.
- I understand that by withholding information requested in this application or giving false information I may be ineligible for admission to, or continued enrollment at Langston University.
- I authorize the Graduate Programs Admission Committee to discuss information pertaining to the application process with those individuals providing transcripts, recommendations, and other documentation (including clinical observations).

Signature \_\_\_\_\_ Print Name Here \_\_\_\_\_ Date \_\_\_\_\_



## AUTOBIOGRAPHICAL STATEMENT

Applicant's Name: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Graduate Program of Interest: \_\_\_\_\_

**Instruction to Applicant:** Please complete an autobiographical statement that describes why you want to pursue graduate (professional) education at Langston University in the degree program of interest. Your thoughts should be well organized, well written and convey: (a) why you want to attend Graduate School; (b) why did you chose Langston University to pursue your graduate degree; (c) why have you chosen this academic discipline; (d) what you have selected as a career objective; and (e) the extent of your dedication and commitment towards your academic and professional success. The statement should be in narrative form and should be a minimum of 500 words, not to exceed 1,000 words. The composition of the essay must be original and must not be edited by anyone other than the applicant. The statement must be typed and included with the application at the time the application is submitted.

Please sign the following and submit this document with the autobiographical statement.

I, \_\_\_\_\_, submit the following autobiographical statement to Langston University for review in partial fulfillment of the application requirements of the graduate degree program noted above. I understand that the contents of the essay will be shared in a confidential manner with the admissions committee members. I acknowledge that the information provided is accurate and was written by me independent of assistance from others.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Full Name

Langston University, in compliance with Title IV and VII of the Civil Rights Act of 1964, Executive Order 111246 as amended, Title IX of the Education Amendments of 1972, Americans with Disabilities Act of 1990 and other federal laws and regulations, does not discriminate on the basis of race, color, national origin, sex, age, religion, disability, or status as a veteran in any of its policies, practices, or procedures. This includes, but is not limited to, admissions, employment, financial aid, and educational services.





# LANGSTON UNIVERSITY

## RECOMMENDATION ASSESSMENT OF APPLICANT

To The Applicant: Please type or Print

Name: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_  
Number/Street City State/Zip Code

Telephone: \_\_\_\_\_  
Home Work/Cell

**Applicant Waiver:**

Under the federal law entitled, the Family Education Rights and Privacy Act of 1974, students are given the right to inspect their records, including letters of recommendation. However, we invite you, but do not require you, to sign the following waiver.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

To The Individual Providing the Recommendation:

Thank you for assisting the graduate faculty in evaluating the above named applicant who is applying for admission to one of our Graduate Programs. We would appreciate your sincere assessment of the applicant.

1. How long have you known the applicant? Number of years \_\_\_\_\_ As a student \_\_\_\_\_ Other \_\_\_\_\_

2. A letter of recommendation describing specific qualities or talents of the individual may be included as a supplement to this form, and would enhance greatly our assessment of the candidate's qualities.

3. Using the qualities listed below, how would you rate the applicant on the following traits?

	Poor	Average	Good	Outstanding	Unable to Rate
Academic Performance/Potential					
Personal Appearance					
Motivation/Career Goals					
Leadership Skills					
Interpersonal Skills					
Verbal Skills					
Writing Skills					
Quantitative Skills					
Occupational Background/Related Experience					

4. Academic Rank and/or Job Performance (Check applicable ratings)

<b>Academic Performance</b>	<b>Top 10%</b>	<b>Top 25%</b>	<b>Top 50%</b>	<b>Lower 50%</b>
<b>Job Performance</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>

5. Please discuss the strengths and weaknesses you think may affect the applicant's performance in graduate studies, especially in the chosen field.

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6. Evaluation Summary (Please check the appropriate response):

I strongly recommend the applicant for admission to the Graduate Program and feel the applicant has the potential to be an outstanding graduate student.

I recommend the applicant for admission to the Graduate Program and feel the applicant will probably perform at an average or above level.

Even though the qualifications of the applicant are marginal, I feel the applicant should be given the opportunity to pursue graduate study.

I do not recommend the applicant for admission to the Graduate Program.

\_\_\_\_\_  
**Recommender's Name (Print)**

\_\_\_\_\_  
**Recommender's Title**

\_\_\_\_\_  
**School/Organization**

\_\_\_\_\_  
**Telephone Number**

\_\_\_\_\_  
**Address**

\_\_\_\_\_  
**City/State/Zip Code**

\_\_\_\_\_  
**Recommender's Signature**

\_\_\_\_\_  
**Date**



# LANGSTON UNIVERSITY

## RECOMMENDATION ASSESSMENT OF APPLICANT

**To The Applicant: Please type or Print**

Name: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_  
Number/Street City State/Zip Code

Telephone: \_\_\_\_\_  
Home Work/Cell

**Applicant Waiver:**

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\_\_\_\_\_  
Student Signature Date

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- How long have you known the applicant? Number of years \_\_\_\_\_ As a student \_\_\_\_\_ Other \_\_\_\_\_
- A letter of recommendation describing specific qualities or talents of the individual may be included as a supplement to this form, and would enhance greatly our assessment of the candidate's qualities.
- Using the qualities listed below, how would you rate the applicant on the following traits?

	Poor	Average	Good	Outstanding	Unable to Rate
Academic Performance/Potential					
Personal Appearance					
Motivation/Career Goals					
Leadership Skills					
Interpersonal Skills					
Verbal Skills					
Writing Skills					
Quantitative Skills					
Occupational Background/Related Experience					

**4. Academic Rank and/or Job Performance (Check applicable ratings)**

Academic Performance	Top 10%	Top 25%	Top 50%	Lower 50%
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<b>Job Performance</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>

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I do not recommend the applicant for admission to the Graduate Program.

\_\_\_\_\_  
**Recommender's Name (Print)**

\_\_\_\_\_  
**Recommender's Title**

\_\_\_\_\_  
**School/Organization**

\_\_\_\_\_  
**Telephone Number**

\_\_\_\_\_  
**Address**

\_\_\_\_\_  
**City/State/Zip Code**

\_\_\_\_\_  
**Recommender's Signature**

\_\_\_\_\_  
**Date**



**RECOMMENDATION ASSESSMENT OF APPLICANT**

To The Applicant: Please type or Print

Name: \_\_\_\_\_  
           Last                                          First                                          Middle

Address: \_\_\_\_\_  
           Number/Street                                          City                                          State/Zip Code

Telephone: \_\_\_\_\_  
                                   Home                                          Work/Cell

**Applicant Waiver:**  
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\_\_\_\_\_                                          \_\_\_\_\_  
 Student Signature                                          Date

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<b>Job Performance</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>

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Even though the qualifications of the applicant are marginal, I feel the applicant should be given the opportunity to pursue graduate study.

I do not recommend the applicant for admission to the Graduate Program.

\_\_\_\_\_  
**Recommender's Name (Print)**

\_\_\_\_\_  
**Recommender's Title**

\_\_\_\_\_  
**School/Organization**

\_\_\_\_\_  
**Telephone Number**

\_\_\_\_\_  
**Address**

\_\_\_\_\_  
**City/State/Zip Code**

\_\_\_\_\_  
**Recommender's Signature**

\_\_\_\_\_  
**Date**



# LANGSTON UNIVERSITY

Dear Prospective **Graduate** Student,

Thank you for your interest in pursuing a master's degree at Langston University-Tulsa. We are excited about the potential of having you as a student and want to make the application process as simple as possible. Please review steps 1-5 below and email [urbanadmissions@langston.edu](mailto:urbanadmissions@langston.edu) for general admissions questions.

**STEP 1:** Visit the LU-Tulsa campus to pick up a graduate application or email [urbanadmissions@langston.edu](mailto:urbanadmissions@langston.edu) to request an application be sent to you electronically.

**STEP 2:** Complete the Graduate Application Packet.

**STEP 3:** Return or mail completed graduate application, official transcripts (from the college/university where you obtained your baccalaureate degree), letters of recommendation, and your application fee (\$25.00 check or money order) as one **complete** packet to:

**LU Graduate Admissions**  
914 North Greenwood Ave  
Tulsa, OK 74106

You may also have your transcripts sent electronically via Parchment or National Clearinghouse to [urbanadmissions@langston.edu](mailto:urbanadmissions@langston.edu). Former LU students graduating **after** 2000 may request an official transcript from LU by visiting: <http://langston.edu/academics/services/registrar/transcript-request> and following the step by step instructions. Former LU students graduating **prior** to 2000 will need to email [luregistrar@langston.edu](mailto:luregistrar@langston.edu) to request an official transcript.

**STEP 4:** All graduate application packets must be submitted to the Student Services counter. Once all required documents have been submitted you may communicate with your advisor regarding your admissions status to the university, the interview process necessary for acceptance into the graduate program, and next steps for enrollment. While you wait, please be sure to submit your FASFA by visiting [www.fafsa.ed.gov](http://www.fafsa.ed.gov) or <https://studentaid.ed.gov/sa/fafsa> (School Code=003157).



# LANGSTON UNIVERSITY

**STEP 5:** Visit <https://www.ets.org/gre/> to view the registration schedule for GRE testing. Please communicate with your program advisor regarding GRE requirements that are specific to your program. *GRE Wavier information is available on the GRE website.*

**Note:** The process for attending classes requires the following:

- 1) Admission to Langston University
- 2) Acceptance to the graduate program
- 3) Enrollment in classes (you'll need to activate your Lion Key, retrieve your 6-digit banner PIN, and provide the PIN to your advisor to enroll)
- 4) Class attendance