

**SEMESTER:**

FALL \_\_\_\_\_

SPRING \_\_\_\_\_

SUMMER \_\_\_\_\_

LU MAIN CAMPUS \_\_\_\_\_

LU-OKC CAMPUS \_\_\_\_\_

LU-TULSA CAMPUS \_\_\_\_\_

LU-ARDMORE CAMPUS \_\_\_\_\_

**CHANGE OF SCHEDULE FORM****LANGSTON  
UNIVERSITY**

NAME	STUDENT ID#	DATE
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**DROP CLASSES**

CRN	COURSE NO.	COURSE TITLE	CR	TIME	GR	INSTRUCTOR

**ADD CLASSES**

CRN	COURSE NO.	COURSE TITLE	CR	TIME	GR	INSTRUCTOR	*** DEAN OR CHAIR

\*\*\*Must obtain Chairperson or Dean's signature for closed courses, prerequisites and/or time conflicts.

\_\_\_\_\_  
Advisor's Signature

\_\_\_\_\_  
Financial Aid Signature

\_\_\_\_\_  
International Student Counselor (ISC) Signature

\_\_\_\_\_  
Coach's Signature (for Athletes Only)

\_\_\_\_\_  
Registrar's Office Signature

\_\_\_\_\_  
VA Representative's Signature

**CHANGE OF SCHEDULE INSTRUCTIONS****WARNING:**

The student is responsible for executing this form and it must be properly signed in order to change the enrollment schedule.

1. To Drop: Fill in course number, section number, credit and instructor's name. If dropping a course during the "W" or "F" period, a grade must be assigned by the instructor of the class.
2. To Add: Fill in the course number, section number, course, credit, time and instructor.
3. Acquire Advisor's signature, Financial Aid Personnel's signature, and return to the Registrar's Office. If professional staff is unable to sign it can be submitted from their institutional email.
4. If you are a student athlete, the signature of the Head Coach is required.
5. If you are an International (i.e. F1) student, the signature of the ISC is required.
6. If you are a VA student, you must obtain the VA Representative signature.
7. There will be a \$5.00 per credit hour charged for classes which are dropped or added.