



LANGSTON UNIVERSITY

DEPARTMENT OF REHABILITATION COUNSELING AND DISABILITY STUDIES

GRADUATE PROGRAMS APPLICATION INFORMATION

Submit Applications To:

**Office of Graduate Admissions
6700 North Martin Luther King Ave.
Oklahoma City, Oklahoma 73105**

Phone: (405) 530-7531

Fax: (405) 962-1638

www.langston.edu/rehab

**LANGSTON UNIVERSITY
DEPARTMENT OF REHABILITATION COUNSELING
AND DISABILITY STUDIES**

GRADUATE PROGRAMS

Academic Preparation

Students must have completed requirements for a bachelor's degree at an accredited college or university with a minimum grade point average (GPA) of 2.5 (on a scale of 4.0 in which 4.0 is equivalent to an "A" or a minimum GPA of 3.0 in the undergraduate major. Students with a GPA below 2.5 may be admitted on a probationary basis. After completing 15 credit hours of graduate work with a 3.0 average and no grade having been below "C", the student may apply for regular graduate status. The application will be submitted to and approved by the Dean of Graduate Programs.

Graduate Admission Application and Documentation Requirements

Special Note: We encourage you to utilize items below as a "check list" to ensure you have completed all required aspects of your graduate admission packet before submission.

- Completed Graduate Application for Admission form
- Have requested or have attached three (3) sealed Recommendation Assessments (*Recommendations may come from faculty or academic advisors or individuals who can comment on professional ability and potential for success of applicant*) to be submitted to the Office of Graduate Admissions.
- Submit an autobiographical statement with a minimum of 500 words (*maximum of 1,000 words*) following guidelines on the Autobiographical Statement Form.
- Have taken Graduate Record Examination (GRE) (*Submit GRE scores to the Office of Graduate Admissions*)
- Attach professional resume.
- Attach a non-refundable application fee \$25.00
- Request official transcript(s) from the degree conferring college and/ or university to be MAILED directly to the Office of Graduate Admissions.

If you would like additional information, please contact:

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Scholarships and Assistantships

Langston University is committed to making every effort to assist students who are seeking an education at LU. Each student may be eligible for some form of financial aid. Graduate scholarships and assistantships are available for qualified new full-time students (student taking nine credit hours or more). Contact the Office of Graduate Admissions for more information.

Comprehensive Examination

A written comprehensive examination is required of all graduate students prior to completion of the degree program.

Course numbers, titles, and requirements are subject to change without notification. Check with the academic advisor if you have any questions.

Langston University, in compliance with Title IV and VII of the Civil Rights Act of 1964, Executive Order 111246 as amended, Title IX of the Education Amendments of 1972, Americans with Disabilities Act of 1990 and other federal laws and regulations, does not discriminate on the basis of race, color, national origin, sex, age, religion, disability, or status as a veteran in any of its policies, practices, or procedures. This includes, but is not limited to, admissions, employment, financial aid, and educational services.

Satisfy Professional Competencies)

____ Vocational Evaluation and Work Adjustment(VEWA)

21. Have you taken the GRE? Yes ____ No ____ If yes, date GRE taken? _____
Month Day Year

If no, date your plan to take GRE? _____
Month Day Year

22. Are you currently on probation from any college or university? Yes ____ No ____

23. Have you ever been suspended or expelled from any college or university? Yes ____ No ____

24. Have you ever been convicted of a felony? Yes ____ No ____

Note: If the answer is yes to questions 22, 23, 24 please include an explanation of the circumstances with application on additional paper.

25. Have you applied for Financial Aid? Yes ____ No ____ If no, would you like information sent to you? Yes ____ No ____

26. Please check the box(es) indicating the information you would like sent to you:

____ Graduate Assistantship

____ Fellowships/Scholarships

*The Free Application for Federal Student Aid (FAFSA) can be accessed at website

www.fafsa.ed.gov

____ Teaching Assistantship

____ Loan Program

27. List all colleges and universities, attended since high school, **including any you are currently attending** List in order of attendance (most recently attended first). If sufficient space is not provided, please list additional schools on a separate sheet of paper and submit with application. You must submit official transcripts of EACH college/university attended, even if no credit was earned. If you started college after August 1988, you must submit a final high school transcript. Failure to report all institutions attended may result in dismissal or loss of credit.

Name of College/Address/City/State	Earned	Credits Earned	Degree	Dates Attended From / To	GPA
_____	_____	_____	_____	_____ / _____	_____
_____	_____	_____	_____	_____ / _____	_____
_____	_____	_____	_____	_____ / _____	_____
_____	_____	_____	_____	_____ / _____	_____
_____	_____	_____	_____	_____ / _____	_____

Please attach a list with the application if there is not enough space provided.

Required of All Applicants

By my signature below, I certify that:

1. The information provided above is complete and accurate to the best of my knowledge.
2. I understand that Langston University requires official transcripts from EACH college I have attended, and I am responsible for ensuring that these transcripts are sent directly to Langston University.
3. I authorize any college or university I have attended to furnish transcripts and any other information as requested by Langston University.
4. I understand that by withholding information requested in this application or giving false information I may be ineligible for admission to, or continued enrollment at Langston University.
5. I authorize the Graduate Programs Admission Committee to discuss information pertaining to the application process with those individuals providing transcripts, recommendations, and other documentation (including clinical observations).

Signature

Print Name Here

Date

Carefully review your application to determine that all information is complete and accurate. An incomplete application or failure to submit required documents, and appropriate application fee (\$25 check or money order) will delay processing. Please return your completed application packet with application fee to the Office of Graduate Admissions to the address (below).

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 Oklahoma City, Oklahoma 73111
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DEPARTMENT OF REHABILITATION COUNSELING AND DISABILITY STUDIES GRADUATE PROGRAMS

AUTOBIOGRAPHICAL STATEMENT

Applicant's Name: _____

Social Security Number: _____

Graduate Program of Interest: _____

Instruction to Applicant: Please complete an autobiographical statement that describes why you want to pursue graduate (professional) education at Langston University in the degree program of interest. Your thoughts should be well organized, well written and convey: (a) why you want to attend Graduate School; (b) why did you chose Langston University to pursue your graduate degree; (c) why have you chosen this academic discipline; (d) what you have selected as a career objective; and (e) the extent of your dedication and commitment towards your academic and professional success. The statement should be in narrative form and should be a minimum of 500 words, not to exceed 1,000 words. The composition of the essay must be original and must not be edited by anyone other than the applicant. The statement must be typed and included with the application at the time the application is submitted.

Please sign the following and submit this document with the autobiographical statement.

I, _____, submit the following autobiographical statement to Langston University for review in partial fulfillment of the application requirements of the graduate degree program noted above. I understand that the contents of the essay will be shared in a confidential manner with the admissions committee members. I acknowledge that the information provided is accurate and was written by me independent of assistance from others.

Applicant's Signature

Date

Print Full Name

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4. Academic Rank and/or Job Performance (Check applicable ratings)

Academic Performance	Top 10%	Top 25%	Top 50%	Lower 50%

Job Performance	Superior	Above Average	Average	Below Average

5. Please discuss the strengths and weaknesses you think may affect the applicant’s performance in graduate studies, especially in the chosen field.

6. Evaluation Summary (Please check the appropriate response):

I strongly recommend the applicant for admission to the Graduate Program and feel the applicant has the potential to be an outstanding graduate student.

I recommend the applicant for admission to the Graduate Program and feel the applicant will probably perform at an average or above level.

Even though the qualifications of the applicant are marginal, I feel the applicant should be given the opportunity to pursue graduate study.

I do not recommend the applicant for admission to the Graduate Program.

Recommender’s Name (Print)

Recommender’s Title

School/Organization

Telephone Number

Address

City/State/Zip Code

Recommender’s Signature

Date

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